

ARMY PUBLIC SCHOOL, AMBALA CANTT
APPLICATION FOR ADM STAFF (FIXED TERM)

Asst Librarian / Receptionist / Asst Computer Lab Tech / Paramedics (Nurse Staff)

<u>Application form for the post of :</u>

Please paste recent passport size colour photograph Do not staple

1.	<u>PERSONAL DATA :</u>	
	(a) Name in full (Block letters)	
	(b) Son/Daughter/wife of	
	(c) Date of Birth	
	(d) Nationality	
	(e) State	
	(f) Address (for correspondence)	
	(g) Contact Details Landline No(with STD Code)----- Mob No ----- Email ID (in capital letters) -----	
2.	<u>PRESENT /PREVIOUS OCCUPATION:</u>	
	(a) Designation of Post	
	(b) Name and Address of Institution/Organization	
	(c) Designation of superior In charge	
	(d) Contact No of superior (for verification if need be)	
	(e) Period of notice you will have to give, if selected?	
	(f) What salary are you drawing?	

3.	<u>FAMILY DETAILS</u>	
	(a) i) Marital status	Single/Married/Widowed
	ii) Widow/Wife of Disabled Army Person	If yes then specify
	(b) If married/widowed	Name & occupation of spouse ----- ----- No of children with age and sex ----- -----

4. EDUCATIONAL RECORDS: School, College or University Give particulars of all exams from Secondary School onwards (You may attach separate sheet if necessary),						
Examination	Marks Obtained	Percentage	Division	Year of passing	Subjects taken	Name of University/ Board/Institute

**** Graduation / Post Graduation** through correspondence or Regular

5. Have you cleared
- a) CSB written test: Yes/No if yes then Date
 - PRT (Part A) %
 - TGT%, (Subject).....
 - PGT.....%, (Subject).....
 - b) CTET/TET: Yes / No if yes then Date
 - Percentage: Part A %
 - Part B..... % (Main Subjects

6. Name of classes you would prefer to teach with subjects:-
 (a) Classes: (b) subjects:

7. Training in NCC, Scouting, Music/Art, Dramatics or other such activities, Give rank, status/ proficiency achieved.....

8. Merit Scholarship won? If so, what?.....

9. Languages you can read, write and speak fluently:
 (a)_____ (b)_____ (c)_____

10. Any books/articles written? If so, give their titles/ Magazines in which published?

11. **EXPERIENCE:**

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet).

Experience		School/College	Subject taught	Classes taught	No of pupils taken	Total Experience in Years
From	To					
Experience						
Experience						

Include any other post held which are relevant other field of Education

12. **APTITUDE:**

(a) Subject(s) which you enjoy teaching most? _____

(b) Other area (Cultural activities): _____

13. Can you take indoor/outdoor games with boys and girls?

Indoor Boys : _____ Outdoor Boys: _____

Girls : _____ Girls: _____

Which major games do you play? _____

14. **HEALTH:**

(a) What kind of health do you keep?.....

(b) Do you need any medical treatment/assistance for the disease you are suffering from

(c) Are you differently abled? Give details

15. **CO-CURRICULAR ACTIVITIES / GAMES AND SPORTS**

What co-curricular activities can you teach? _____

16. **COMPUTER KNOWLEDGE** (Separate sheet can be attached)

(a) Have you done any degree/diploma in computer give details:

(b) Any experience on working on computer Details.

(c) Do you own personal Laptop, if yes give details:

(d) Your knowledge of computer hardware:

17. **OTHER ACTIVITIES**

In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:

- (i) _____
- (ii) _____

18. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives)

(a) Name.....(b) Name.....

AddressAddress

.....

19. I have / have not been selected at the CSB Interviews held at _____
on _____ and I have been /have not been selected for appointment
at _____.

AGREEMENT:

20. **If appointed:-**

- a) I agree to abide by the AWES Rule and Regulation for Army Public Schools
- b) I undertake to serve the school till the end of the final term, ie upto the finalization of the results of the class taught or a period specified/ fixed by the management.
- c) I confirm that I am aware that my services would be liable to transfer in organizational interest at the discretion of the management.
- d) I solemnly state the all the above particulars/statements are true to the best of my knowledge and belief.
- e) I will qualify OST conducting by AWES within the time frame mandated by AWES.

Date

.....
(Signature of applicant)

DOCUMENTS ATTACHED (PLEASE TICK)

Birth Certificate Class X & XII Certificate Graduation Certificate Post Graduation Certificate

B.Ed. Certificate Diploma in Elementary Education CTET /TET Experience Certificates

Bridge Course Certificate with B.Ed. (If candidate is applying for PRT)

INSTRUCTIONS TO CANDIDATES

1. Please download and print the Application Form.
2. All details at Ser 1 (Personal data) are mandatory. Fill up in Capitals letters.
3. Paste one recent coloured passport size photograph on the form and attach one additional photograph for Call Letter.
4. Send by post before or on **02 Feb 2025**. **No applications will be accepted after due date and without valid attested certificates. Application sent by e-mail and NOT in the given format will not be considered.**
5. One form is applicable for one post.
6. Send DD for Rs 250/- for each form in favour of Army Public School, Ambala Cantt, payable at Ambala.