

**TENDER NOTICE**  
**ARMY PUBLIC SCHOOL, AMBALA CANTT**

1. Army Public School, Ambala Cantt invites tender responses in sealed covers for providing the following services/works to the school-

S. No.	Subject of Tender
(a)	Provisioning of Automatic Gearless Machine Room less type Lift Elevator with capacity of 08 Passengers/544 kgs with Height of Lift approximate 15 meter (G+2 Floor), Car/Cabin inner size 1150 mm x 1300mm & shaft size 1750mm x 1600mm duly completed in all respect as per specifications given at the Main Wing of Army Public School, Ambala Cantt.
(b)	Provisioning of installation of Air Cooling Duct System in the 36 x Classrooms at Army Public School, Junior Wing, Ambala Cantt

2. The Pre-bid meeting will be held at Main Wing of APS Ambala Cantt on **15 Feb 2025** wef **11:00 AM** for clarifying the queries pertaining to the construction/provisioning, material, site of work, storage of equipments etc. All interested bidders must attend the pre bid meeting to understand the details of the work.

3. The tender forms will be available after the Pre Bid meeting at the school premise **from 9:00 AM to 3:00 PM** on all working days at a cost of Rs 100/- through DD or also available on the School Website ([www.apsambala.edu.in](http://www.apsambala.edu.in)) wef **15 Feb 2025 to 26 Feb 2025**. Detailed instructions on tendering will be included in the tender documents.

4. Bidders must have relevant experience in their respective area of work. Vendors with proven capability will only be issued the tender form. Attach relevant documents for the subject work already done, financial turnovers and previous work experience.

5. Quotations should be in separate envelopes, properly sealed and marked as "Quotation for

6. **Last date & time for submission of tender is 26 Feb 2025 (03:00 PM). Technical bid of Tender will be opened on 27 Feb 2025.** Incomplete documents shall be summarily rejected.

Principal, Army Public School, Ambala Cantt

**ELIGIBILITY FOR PROVISIONING OF INSTALLATION OF AIR COOLING DUCT SYSTEM IN  
THE 36XCLASSROOMS AT ARMY PUBLIC SCHOOL, JUNIOR WING, AMBALA CANTT  
DURING THE FY 2024-25**

1. Contractors enlisted with MES/CPWD/PWD/RAILWAYS BUILDING for executing work more than 50 lacs shall be considered qualified provided they provide all valid documents.
2. Firm not enlisted will also be considered if they shall submit documents of having satisfactorily completed requisite value work.
3. GST Registration number not enclosed with documents will disqualify the technical bid.
4. Details of highest valued similar nature of works executed during last 5 years with date of completion will be enclosed.
5. Solvency certificate and working capital issued by schedule bank will be Enclosed/Audited balance sheet certified by CA for confirmation of financial soundness.
6. Details of immovable property/fixed assets will be enclosed.
7. Annual turnover certificate for last 2 years issued by CA, along with relevant pages of audited balance sheet in support thereof.
8. Bidders shall ensure they are holding Provident Fund Code Number, if applicable, and they shall also ensure compliance of EPF & MP Act 1952.
9. Copies of Last five GST returns : \_\_\_\_\_

<b>Name of Company</b>	
<b>GST No</b>	
<b>Bank Name</b>	
<b>Account No</b>	
<b>IFSC Code</b>	
<b>Bank Address</b>	
<b>PAN No</b>	
<b>E-mail address</b>	
<b>Phone No</b>	
<b>Postal Address</b>	
<b>Experience in the field</b>	

Signature of Contractor

**CONTRACTOR**

**TECHNICAL BID****TENDER FORM FOR PROVISIONING OF INSTALLATION OF AIR COOLING DUCT SYSTEM  
IN THE 36XCLASSROOMS AT ARMY PUBLIC SCHOOL, JUNIOR WING, AMBALA  
CANTT DURING THE FY 2024-25**

1. Name of Firm/Contractor : \_\_\_\_\_  
with full address, tele No & Email. \_\_\_\_\_  
Tele No \_\_\_\_\_  
Email No \_\_\_\_\_
2. GST No of the Firm/Contractor. : \_\_\_\_\_
3. PAN No of the Firm/Contractor : \_\_\_\_\_
4. Copies of Last five GST returns : \_\_\_\_\_
5. **Scope of Work.** Provisioning of installation of Air Cooling Duct System in the 36xclassrooms at Army Public School, Junior Wing, Ambala Cantt as per specifications & drawing attached.

**Detailed Specifications :-**

6. Details specifications for installation of Air Cooling Duct System :-

S/No	Details of Items	Specifications
(a)	<b><u>Ducting System</u></b>	
	Approx length of ducts	663 running ft
	Material of sheets to be used	Galvanised Iron Sheet
	Thickness	24 gauge
	Dimension	18"x 18"
(b)	<b><u>Water Cooler</u></b>	
	Material	Galvanised Iron Sheet
	Thickness	22 Gauge
	Dimension of single fan cooler	6 ft x 4 ft x 4 ft
	Dimension of double fan cooler	6 ft x 6 ft x 4 ft
	Cooling Material	3" Honey comb pad
	Motor of fan capacity	1 HP
	Type of Fan	Axial Flow
	Free Air	60000 M3/Hr
	Discharge capacity	
	Motor HP with warranty in years	1 HP(CG)
	Input Supply	Single Phase
	Impeller material	Cast Aluminium Alloy
	Impeller Dia	1240mm
	Noise Level	Less than 85 db
Fan casting material	IS 2062 and 5mm thick	
Fan Tilting angle	45 degree from fan blade	
Exhaust Fan	10"x 10"	
(c)	Electric items, wiring, Plumbing, welding etc.	Items to be used of A1 quality(Branded)
(d)	Miscellaneous - Labour, site clearance etc	

Proprietor/Partner of The Firm \_\_\_\_\_

**CONTRACTOR**

7. Air cooling duct system be installed strictly as per specification & drawing duly completed in all respect as specified & directed by the school. All the material to be used should be of ISI mark. Copy of the drawing is attached.
8. The warranty/defect liability period of the Air cooling duct system will be min 5 years after the completion of the subject work and this regard a certificate for the same be submitted on completion of the shed before the final payment.
9. **Site Engineer.** At all time when the making of duct & installation work activity are going on at the site, a suitable and well qualified site engineer, with minimum qualification of Diploma in Civil Engineering, adequate work experience will be physically present. Any omission in this regard will invite payment penalty of Rs 1500/- per day. The individual details along with qualification certificate will be submitted to the Principal, APS Ambala Cantt before commencement of works at the site.
10. MSME rules and regulations , if applicable (Udyog Adhar/Udyam Adhar).- if the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover/Experience criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
11. MSME if applicable – If the bidder is start-up, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover/Experience criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer. The minimum average annual financial turnover of the bidder during the last three years, ending 31<sup>st</sup> march of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited balance sheets of the relevant periods or a certificate from the chartered Accountant/cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution/incorporation of the bidder is less than 3 years old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
12. **Warranty and Maintenance Backup.** During the period of warranty, the vendor would provide System Maintenance. Vendor will provide the following :-
- (a) During the period of warranty the vendor will ensure that the system continues to perform in exactly the same manner as at the time of acceptance.
  - (b) **Hardware Maintenance.** It will be mandatory for vendors to have service facilities. This information will be provided alongwith the **Technical Bid**. The information being provided by the vendor regarding services facilities shall be verified by a team of officers (if required). In the event of any information being provided by the vendor in his bid found to be untrue, the bids of the vendor are liable to be rejected.
  - (c) **Arrangements of Warranty.** Rep of firm will be available on phone call during the warranty period in any problem faced by this unit.

Proprietor/Partner of The Firm \_\_\_\_\_

**CONTRACTOR**

13. **Earliest Acceptable Year of Manufacture.** Quality / Life certificate will need to be enclosed with the Bill.
14. **Transportation.** All the stores will be delivered at the consignee address. Seller will bear the costs and freight.
15. **Quality.** The quality of the stores delivered according to the present Contract shall correspond to the technical conditions and **ISO certified** standards valid for the deliveries of the same stores for in Seller's country or specifications enumerated as per RFP and shall also include therein modification to the stores suggested by the Buyer. Such modifications will be mutually agreed to. The Seller confirms that the stores to be supplied under this Contract shall be new i.e. not manufactured before (**year**), and shall incorporate all the latest improvements and modifications thereto and spares of improved and modified equipment are backward integrated and interchangeable with same equipment supplied by the Seller in the past if any. The Seller shall supply an interchangeability certificate along with the changed part numbers wherein it should be mentioned that item would provide as much life as the original item. The vendor should also be committed to provide higher version of the product offered in case the offered product becomes obsolete or newer version is available without any change in the terms and conditions and prices quoted.
16. **Quality Assurance.** Seller would complete the Standard Acceptance Test Procedure (ATP) within 04 weeks from the last date of delivery of stores. Buyer reserves the right to modify the ATP. Seller would be required to provide all test facilities at his premises for acceptance and inspection by Buyer. The details in this regard will be coordinated during the negotiation of the contract. The item should be of the latest manufacture, conforming to the current reduction standard and having 100% defined life at the time of delivery.
17. **Inspection Authority.** The inspection will be carried out by PMG board of officers on behalf of the buyer. The mode of inspection will be Joint Inspection.
18. **Claims.** The following Claims clause will form part of the contract placed on successful Bidder:-
- (a) The claims may be presented either: (a) on quantity of the stores, where the quantity does not correspond to the quantity shown in the Packing List/Insufficiency. in packing, or (b) on quality of the stores, where quality does not correspond to the quality mentioned in the contract.
  - (b) The quantity claims for deficiency of quantity shall be presented within 45 days of completion of „opening board of officers“ and acceptance of eqpts. The quantity claim shall be submitted to the Seller as per Form DPM-22 (Available in MoD website and can be given on request).
  - (c) The quality claims for defects or deficiencies in quality noticed during the JRI shall be presented within 14 days of completion of JRI and acceptance of eqpts. Quality claims shall be presented for defects or deficiencies in quality noticed during warranty period earliest but not later than 14 days after expiry of the guarantee period.
  - (d) The Seller shall collect the defective or rejected eqpts from the location nominated by the Buyer and deliver the repaired or replaced eqpts at the same location under Seller's arrangement.
  - (e) The quality claims will be raised solely by the Buyer and without any certification/ countersignature by the Seller's representative stationed in India.

Proprietor/Partner of The Firm\_\_\_\_\_

**CONTRACTOR**

19. **Warranty.** The following Warranty will form part of the contract placed on successful Bidder :-
- (a) The Seller warrants that the eqpts supplied under the contract conform to technical specifications prescribed and shall perform according to the said technical specifications.
  - (b) The Seller warrants for a period of **12 months from the date of installation and commissioning, or ATP is later**, that the eqpts/stores supplied under the contract and each component used in the manufacture thereof shall be free from all types of defects/failures. Onsite comprehensive warranty will be provided.
  - (c) If within the period of warranty, the eqpts are reported by the Buyer to have failed to perform as per the specifications, the Seller shall either replace or rectify the same free of charge provided that the eqpts are used and maintained by the Buyer as per instructions contained in the Operating Manual. Warranty of the equipment would be extended by such duration of downtime. Record of the down time would be maintained by the user in the logbook. Spares required for warranty repairs shall be provided free of cost by the Seller. The Seller also undertakes to diagnose, test, **20 of 40** adjust, calibrate and repair/replace the eqpts/equipment arising due to accidents by neglect or misuse by the operator or damage due to transportation of the eqpts during the warranty period, at the cost mutually agreed to between the Buyer and the Seller.
  - (d) The Seller also warrants that necessary service and repair back up during the warranty period of the equipment shall be provided by the Seller and he will ensure that the downtime within 0.5 % of the warranty period. This amounts to total maximum downtime of six days during warranty.
  - (e) The seller will place a service engineer at the site for the duration of the warranty period. The Seller shall associate technical personnel of the maintenance agency and Quality Assurance Agency of the buyer during warranty and shall also provide the details of complete defects, reasons and remedial actions for defects.
  - (f) If a particular equipment/eqpts fails frequently and/or, the cumulative down time exceeds 1.5 % of the warranty period, the complete equipment shall be replaced free of cost by the Seller within a stipulated period of 30 days of receipt of the notification from the Buyer. Warranty of the replaced equipment would start from the date of acceptance after Joint Receipt Inspection by the Buyer/date of installation and commissioning.
  - (g) During the warranty period, all warranty benefits received by the seller from the OEMs, for any equipment pertaining to third parties will be passed on in to the Buyer.
  - (h) Where the tenders are quoted for by resellers/channel partners on behalf of OEMs, proof in writing to the effect that a back to back arrangement/exercising of support pack options exists with the OEM for entire duration of warranty, shall be provided on placement of supply order. Failure to provide sufficient proof for the arrangements shall either result in non-processing of payments due to the vendor or cancellation of supply order.

Proprietor/Partner of The Firm \_\_\_\_\_

**CONTRACTOR**

20. **Bidder Financial Standing**- The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to give undertaking to this effect with bid.
21. Installation, commissioning, testing, configuration, training (if any- which ever is applicable as per scope of supply) is to be carried out by OEM/OEM certified resource or OEM authorized Reseller.
22. **Payment terms** - The payment shall be made based on milestones as follows. Every installment of payment shall be released only after completion of that particular milestone duly approved by nominated Board of Officers.

<b><u>Ser No</u></b>	<b><u>Type of Work</u></b>	<b><u>Time to be taken to work completion</u></b>	<b><u>Payment schedule(% age of total cost)</u></b>	<b><u>Remarks</u></b>
(a)	Laying/dropping/ delivery of complete material & commencement of work of making duct etc at the site.	04 week	50% of the total cost	This payment will be released after producing 10% security as FDR of total Air Cooling Duct System cost.
(b)	Installation of complete air cooling duct system & final inspection by the BOO	04 week	50% of the total cost (on completion only)	

### **Special Conditions of Contract**

23. The installation of Air Cooling duct work shall be done strictly as per specification given in Form - I & II and as directed by the school duly completed in all respect. In case any details are not found attached with this document, the same shall be provided separately. However, there shall not be any change in the scope of work from what has been mentioned in this document.
24. In case of any ambiguity on any aspect related to the construction of MS Shed, The National Code shall be taken as the guiding document.
25. Time for completion of the work shall be 08 week from the date of signing of the contract agreement. No separate work order shall be issued for commencement of the work.
26. Date of completion shall be the date on which completion certificate is issued to the contractor which shall only be done after rectification of defects; if any pointed out by the accepting officer of the contract/his representative to the contractor upon receipt of written confirmation of work completion from the contractor.
27. Failure to complete the work within the period of completion shall invite reduction of compensation at the rate of 0.2% of the whole of contract amount per week till completion of the work to the satisfaction of the accepting officer. The accepting officer may consider grant of extension of time beyond the initial period of completion in case he is fully satisfied that the delay is due to circumstances beyond control of the contractor. After maximum time of 15 days, if work is not completed, the work will be scrapped and contract / agreement will stand cancelled automatically.
28. No sub-letting of any part or portion of the work shall be permitted and it shall be the sole responsibility of the contractor undertaking the work to complete the work within time.

Proprietor/Partner of The Firm \_\_\_\_\_

**CONTRACTOR**

29. No advance payment shall be made and the payment shall be made progressively upon completion of stages; which shall be specified in contract agreement.
30. The rates quoted by the contractor shall include all applicable taxes, octroi, transportation, loading/unloading and labour charges. No additional payment other than what has been quoted for in the tender shall be payable to the contractor under any circumstances.
31. Earnest money Rs 50,000/- (Rs Fifty Thousand only) to be deposited with school through DD in favour of Principal Army Public School, Ambala Cantt. In case the L1 vendor withdraws his bid after opening of tender, the earnest money shall stand forfeited.
32. After the allotment of contract, in case the "Contractor" withdraws within the month, the Earnest money and 10% payment retained as security shall stand forfeited.
33. The Accepting Officer reserves the right to modify/add/reduce the scope of work due to site or functional requirements which shall be binding on the contractor to execute with appropriate financial effect if any as per existing market rates in Ambala.
34. A Project Management Group (PMG) shall be detailed by the higher HQ to monitor the quality and progress of work as also to ensure required coordination. Any observations made by the project Monitoring Group will be complied with by the contractor.
35. Periodic progress and quality of work will be monitored by a Project Monitoring Group (PMG) to be detailed by HQ 40 Arty Div and accordingly payment to the contractor at each stage will be cleared by the PMG. The quality of works completed will be worked out by the PMG in the presence of contractor.
36. Electricity and water charges at rates charged by govt agencies shall be deducted from the payment due to the contractor for the units consumed by the contractor for execution of work.
37. The rates quoted shall be valid for a period of 180 days from the date of opening of the financial bid.
38. Shelter for labourers shall be under own arrangement of the contractor (Outside the school premises).
39. The contractor shall employ only Indian Nationals as he representatives, servants and workmen and ensure their police verification to verify their antecedents and loyalty before employing them for work and shall satisfy the Principal APS as to their bonafides.
40. The contractor shall take all steps to avoid any damage, mis-happening, accident etc to the workmen engaged by him to carry out the work and school will have no responsibility in this regards.
41. Accepting officer reserves the right to resort to re-tender incase the rates quoted are found to be unreasonable.
42. Last date of receipt of sealed tenders duly completed is 1300 hrs on 26 Feb 2025. All bids received after 26 Feb 2025 (1500h) shall be considered invalid and shall not be opened.
- 43. Bidders shall be deemed to have read, understood and willing to abide by this document when they submit their bids. Accordingly, this form duly signed on each page with office stamp of the firm shall be submitted alongwith the bid documents; failing which the bid shall be considered invalid and no cognizance shall be taken of it.**

Dated : 2025

(Sig of Proprietor/Partner of the Firm alongwith stamp)

**CONTRACTOR**



**GENERAL CONDITIONS OF CONTRACT**

1. No night work will be permitted without the written permission of the Army Public School, Ambala Cantt.
2. Permission for erection of temporary work sheds etc., at site will have to be obtained from Army Public School, Ambala Cantt in writing in advance.
3. The works contract to be entered into with the successful tenderer will be governed as per the directions of the Army Public School, Ambala Cantt
4. The successful tenderer / Contractor shall observe all safety regulations and take necessary safety precaution as called for and Safety Precautions enclosed herewith.
5. In all matters of dispute, the decision of the chairman, Army Public School, Ambala Cantt Shall be final and binding on the tenderer / contractor.
6. Some changes are likely in the quantities furnished as well as in the layout, design and specifications of the work. The rate quoted shall be deemed to be inclusive of all such contingencies.
7. All the materials to be used in the work and nature of work shall conform to respective BIS and National Buildings Organisation Standard Specifications and shall be got approved by the Army Public School, Ambala Cantt through PMG before actual incorporation in the work.
8. All materials brought by the Contractor for incorporation in the work shall be got inspected and approved by the Army Public School, Ambala Cantt through PMG before they are incorporated in the work
9. Engineer in charge / Civil or PMG representative shall have all reasonable times access to Contractor's premises of work and shall have the power at all the reasonable times to inspect and test any portion of the work or examine the materials and workmanship of the structures during their manufacture and test. The contractor shall give due notice in writing to the PMG committee and Army Public School, Ambala Cantt when the materials supplied to be incorporated in the work are ready for Inspection and test. No material shall be incorporated in the work until PMG committee certified in writing that such materials have been inspected and approved by him or else the rejected materials should be removed from site immediately.
10. The Contractor shall closely scrutinize all the drawings issued in connection with the work by this organization and bring to the notice of the PMG if any discrepancies, omissions in the drawings before undertaking the actual work pertaining thereto.
11. **Progress of work** - The contractor should submit in advance every fortnight a detailed programme of work to be undertaken from time to time strictly in conformities with the "Time and Progress Chart" covering the entire constructed work and reschedule them wherever necessary during the progress of the work so as to achieve the target set.
12. The contractor should extend full co-operation to the other contractors who may be doing other works in the same areas to enable them to execute their portions of work without any delay or difficulty.

Proprietor/Partner of The Firm \_\_\_\_\_

**CONTRACTOR**

**COMMERCIAL/FINANCIAL BID**

<b>Ser No</b>	<b>Item Description</b>	<b>Basic Rates</b>	<b>GST % &amp; amount</b>	<b>Total amount with Taxes</b>	<b>Total amount in words</b>
1.	Provision of installation of Air Cooling duct system in 36xClassrooms of Army Public School, Junior Wing, Ambala Cantt as per specification, dimensions and drawing given as per details specified and directed by the school.				

Station : Ambala Cantt

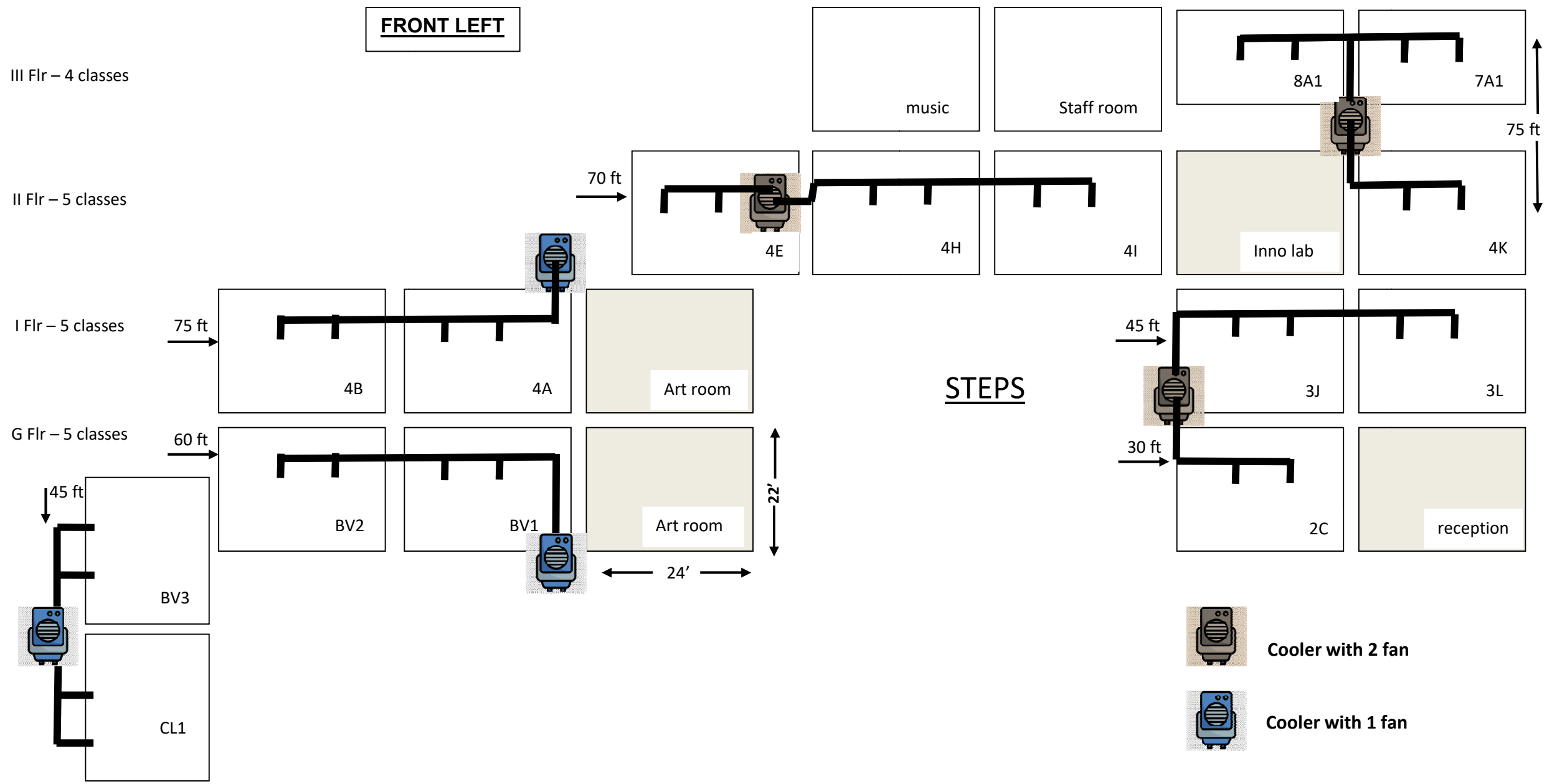
Dated : 2025

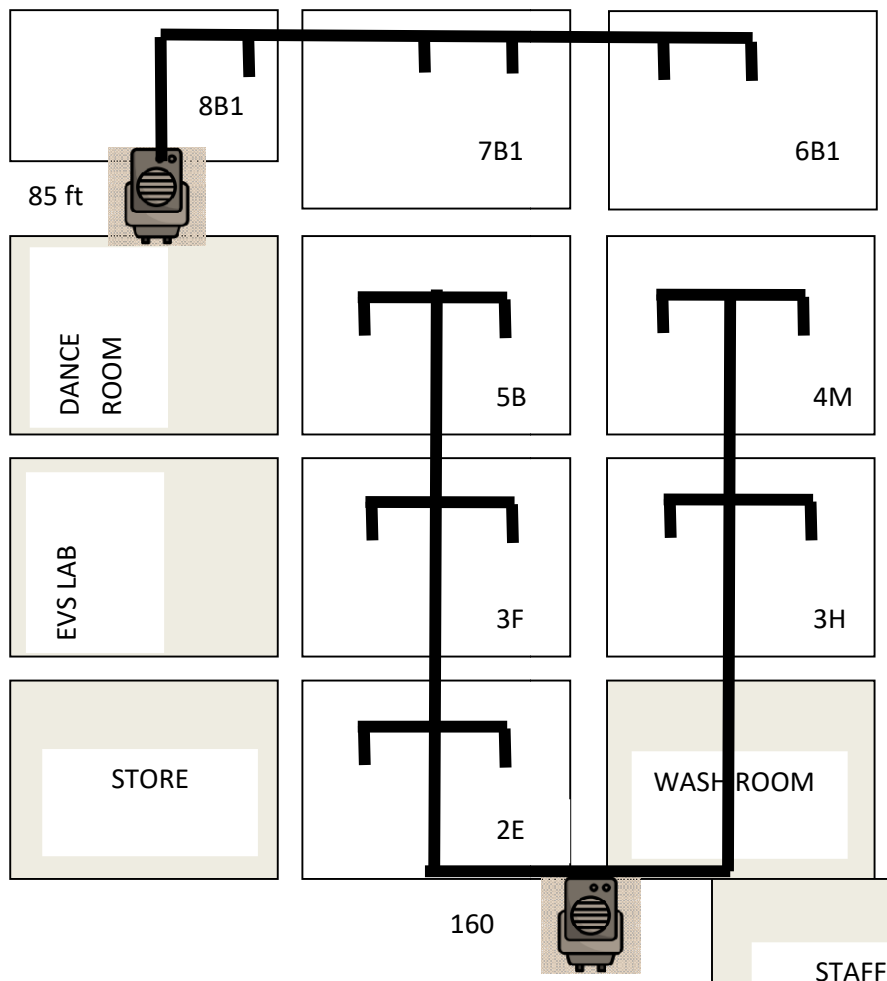
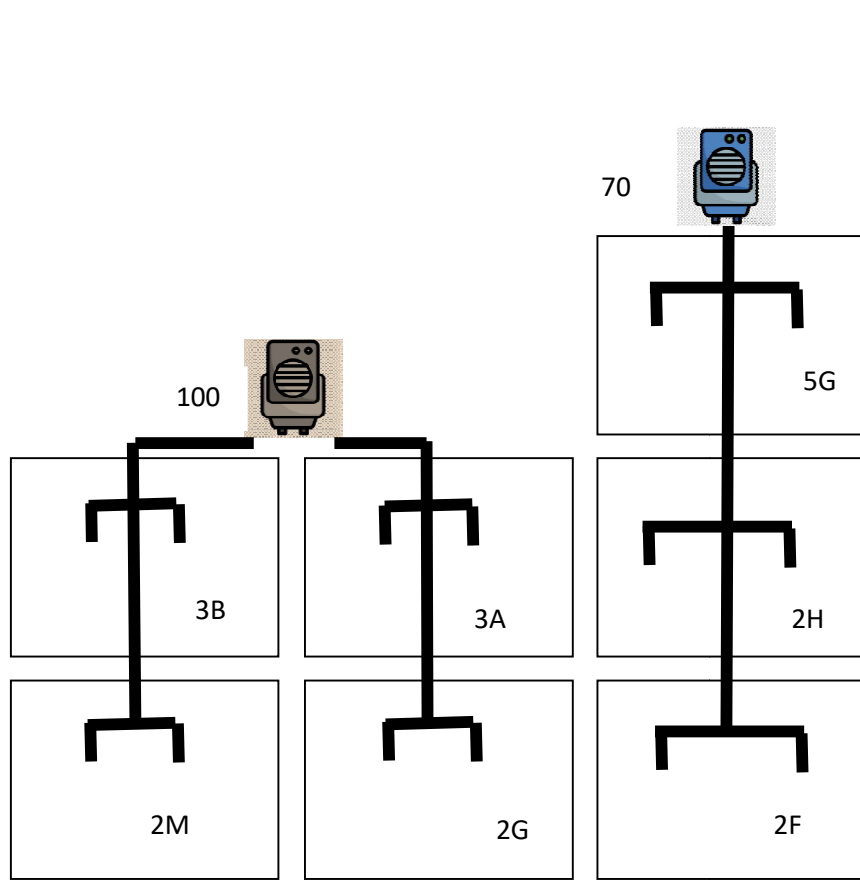
---

(Sig of Proprietor/Partner of the Firm)

**CONTRACTOR**

**FRONT LEFT**





**REAR LEFT**

