

**TENDER FORM FOR PURCHASE AND SUPPLY OF 30X DESKTOP PCs FOR COMPUTER LAB AT SENIOR WING OF ARMY PUBLIC SCHOOL AMBALA CANTT**

1. Name of Firm/Contractor : \_\_\_\_\_  
with full address, tele No & Email. \_\_\_\_\_  
Tele No \_\_\_\_\_  
Email No \_\_\_\_\_
2. GST No of the Firm/Contractor. : \_\_\_\_\_
3. PAN No of the Firm/Contractor : \_\_\_\_\_

4. **Details of Work.**

Ser No	Nature of Work	A/U	Qty	Rate per item	GST %	Total cost per item
1.	Purchase & supply of Qty 30 x Desktop CPU Computers (Core i5 Processor 12 <sup>th</sup> Gen /8GB DDR4 RAM/512 GB SSD/Windows 11/ 22" LED Display/USB Keyboard and Mouse) at Army Public School Ambala Cantt. Detailed specifications & Financial bids att as per Annexure-I & Annexure-II. Make : Dell/HP/ACER	Nos	30			

5. Time for completion of the work/supply of items shall be 15 days from the date of issue of work order/supply order.
6. Failure to complete the work within the period of completion shall invite reduction of compensation at the rate of 0.2% of the contract amount per week till completion of work to the satisfaction of the School Management. The School Management may consider grant of extension of time beyond the initial period of completion in case he is fully satisfied that the delay is due to circumstance beyond control of the contractor.
7. No sub-letting of any part of portion of the work shall be permitted and it shall be the sole responsibility of the contractor undertaking the work to complete the work within time.
8. No advance payment shall be made.
9. The rates quoted by the contractor shall include all applicable taxes, octroi, tpt, loading/unloading and labour charges. Rates once quoted will be valid for minimum Nine months.
10. **Copy of GST, PAN card & minimum 5 to 6 GST returns last filled/ IT Returns for the last three years be enclosed. The tender form should be proper stamped by the firm and signed and date as well as properly addressed to the school. Copy of MSME/Udhyam certificate (If Registered). Document as mentioned in the eligible criteria should be enclosed for qualification.**
11. **'TECHNICAL BID' AND FINANCIAL BIDS/ COMMERCIAL BIDS WILL BE PROPERLY SEALED IN SEPARATE ENVELOPES.**
12. **FINANCIAL BIDS/ COMMERCIAL BIDS OF AGENCY/VENDORS WILL ONLY BE OPENED THOSE WHO QUALIFY THE TERMS AND CONDITIONS OF 'TECHNICAL BID'.**
13. Last date of receipt of sealed tenders duly completed is 1400 hrs on 17 Jan 2026. All bids received after 1400 hrs on 17 Jan 2026 shall be considered invalid and shall not be opened.
14. This office reserves the right to cancel/accept/reject any/all tenders without assigning any reason for the same and decision of this institution will be final and binding. Qty of items to be purchased may vary/decrease as per requirement.
15. **Note.** Successful bidder will provide/show the samples of items with their bids and will work as per specifications given by the school to the vendor.

16. Commercial Bid Amount - Rs. \_\_\_\_\_  
GST% - Rs. \_\_\_\_\_  
Total - Rs. \_\_\_\_\_

Station : Ambala Cantt

(Signature of Bidder with stamp  
Accepting the above terms & conditions)

Date : Jan 2026



**DESKTOP PC FOR COMPUTER LAB****INDICATIVE LIST OF ITEMS****MAKE : DELL / HP / ACER**

SNo	Item	Specification	Anticipated Quantity
1.	<b>Desktop PC</b>	Intel Core i5 12 <sup>th</sup> Gen /8 GB DDR5 RAM/512GB SSD/Win11/21.5 LED DISPLAY/USB keyboard and mouse	30

**\*\*Note: the quantities may change according to the requirements of the Institute\*\*****SPECIFICATIONS OF DESKTOP COMPUTERS**

SNo	Item	Technical Specification	Complied Yes / No	Deviation If any
1.	<b>Operating system</b>	Windows 11 Pro 64-bit		
2.	<b>CPU</b>	Intel Core i5 12 <sup>TH</sup> Gen or higher		
3.	<b>Chipset</b>	Intel H610 Express Chipset		
4.	<b>Memory</b>	8 GB Dual Channel DDR5 Memory		
5.	<b>Storage</b>	512 GB SSD		
6.	<b>Display</b>	21.5 Inch Full HD 1920 x 1080 Resolution IPS Panel Monitor		
7.	<b>Communication</b>	Gigabit Ethernet (10/100/1000) LAN		
8.	<b>I/O Ports</b>	Front: 2USB2.0, 2USB 3.0 Rear: 2USB2.0, 2USB 3.0 1 VGA, 1 HDMI Audio Ports: Front: 1Mic, 1Speaker out Rear: 1Line in, 1Line out, 1Mic		
9.	<b>Warranty</b>	3 yrs on site		

**Name & Address of Firm .**

Authorised Signature &amp; Seal of the Firm

Place:Date:

**PERFORMA FOR SUBMISSION OF FINANCIAL BID**

SNo	Item	Make & Model	Basic rate for each quantity (in Rs)	Taxes / GST (in Rs)	Net Amount inclusive of taxes (In Rs)
1.	Desktop Computer				

**Declaration**

I hereby certify that the information furnished above is full and correct to the best of our knowledge. We understand that in case any deviation is found in the above statement at any stage, the company shall be black-listed and shall not have any dealing with the ARMY PUBLIC SCHOOL AMBALA in future.

(Signature of authorized signatory)

**Name & Address of Firm .**

Authorised Signature & Seal of the Firm

Place:

Date: